Original PRH Chapter 5, Sections and Requirements																	Real	ligned	PRH	Chapt	ter an	d Sec	tion T	itles																
and requirements	1	.0 En	rollme	ent Se	ervice	s	2.0 9	Stude	nt Su	pport	Servi	ices	3.0 S	tuder Serv		aining	4.		iceme vices	nt				5.0 Ma	anag	emer	nt Ser	vices				6.0 A	\dmir	nistra	tive S	uppo	rt Ser	rvices	01	ther
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	_	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Chapter 5 Management																																								
5.0 Objectives																																							X	
5.1 Program Management																																								
Purpose																																							Х	
Requirements																																								
R1. Goal Achievement																					R1																			
R2. Quality Assurance The second and thrid sentences in 'f' were deleted.																					R2																		х	
R3. Standard Operating Procedures and Plans																					R3																			
R4. Media Inquiries																															R2									
R5. Media Related Events																															R3									
R6. Center Visits by Elected Officials							Ī																			Ī					R4									
R7. Reporting																	İ				R4																			
R8. Records and Reports Maintenance																																			R25					
5.2 Personnel																																								

Original PRH Chapter 5, Sections																	Real	igned	PRH	Chap	ter an	nd Sec	tion 1	Titles																
and Requirements	1	.0 En	rollme	ent Se	ervice	S	2.0 9	Stude	nt Su	pport	Servi	ices 3	3.0 St	tuder Serv		ining	4.		ceme vices	nt				5.0 N	lanag	emer	nt Serv	vices				6.0 A	dmin	istrat	ive S	uppo	rt Ser	vices	Ot	her
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Purpose	_																																						Х	
Requirements																																								
R1. Organization and Staffing																						R1																		1
R2. Staffing Ratios																						R2																		1
R3. Personnel Policies																						R4																		
R4. Staff Qualifications																						R5																		
R5. Background Checks and Credential Verification for Employees of Job Corps Contractors																						R6																		
R6. Staff																						R7																		1
R7. Staff Performance Appraisal																		Ì				R8																		
R8. Equal Employment Opportunity/Civil Rights Moved 'a' and 'b' to Rights. Moved 'c' and 'd' to Program Management.																					R11	NO														R12				
5.3 Staff Training																																								
Purpose																																							Х	
Requirements																																								

Original PRH Chapter 5, Sections																	Rea	ligne	d PRH	Chap	ter ar	nd Sec	ction	Titles																
and Requirements	1	.0 En	rollm	ent S	ervice	es	2.0	Stude	ent Su	pport	t Serv	ices	3.0 S		nt Tra vices	nining	g 4		aceme vices	nt				5.0 N	/lanag	gemer	nt Ser	vices				6.0 A	Admin	istrat	ive S	nbboı	t Serv	vices	Ot	her
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection		Assignment & Depart	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R1. Staff Training Plan																				Ì	R12																			
R2. Staff Training Content Deleted. This information is addressed in Section 5.3 R1.b through Exhibit 5-4.																																							х	
R3. Documentation Title was renamed, 'Staff Training Documentation'.																						R9																		
5.4 Personal Safety and Security																																								
Purpose																																							Х	
Requirements																																								
R1. Center Safety and Security Standard Operating Procedures																							R1																	
R2. Requirement to Contact Local Authorities																							R2																	
R3. Agreements with Local Law Enforcement Agencies																							R3																	

Original PRH Chapter 5, Sections																	Reali	igned	PRH	Chapt	er an	d Sec	tion T	itles																
and Requirements	1	.0 En	rollm	ent Se	ervice	S	2.0	Stude	nt Su _l	pport	Servi	ces 3		uden Servi	t Trai ices	ining	4.		cemei vices	nt				5.0 M	lanag	emen	it Serv	vices				6.0 A	dmin	nistrat	ive Sı	uppo	rt Ser	vices	Ot	ther
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R4. Agreements with Federal and State Law Enforcement Agencies																							R4																	
R5. Unauthorized Goods																							R5																	
R6. Disposal of Unauthorized Goods																							R6																	
R7. Prohibition of Firearms																							R7																	
R8. Active Shooter Response																							R8																	
R9. Search and Seizure																							R9																	
R10. Student Notification																							R10																	
R11. Use of Physical Restraint and Isolation																							R11																	
5.5 Management and Reporting of Significant Incidents																																								
Purpose Requirements																																							Х	
R1. Reportable Events Deleted 'm'.																								R2															х	

Original PRH Chapter 5, Sections																	Real	igned	PRH	Chapt	er an	d Sec	tion 1	Titles																\neg
and Requirements	1	.0 En	rollm	ent S	ervice	es	2.0	Stude	nt Su	pport	Servi	ices 3	3.0 St	tuder Serv		ining	4.		cemei vices	nt				5.0 N	lanag	emer	nt Serv	vices				6.0 A	dmin	istrat	ive Sı	uppoi	rt Ser	vices	Oth	er
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R2. Incidents Requiring Immediate Contact With the Appropriate Regional Office Section 6.12 R12 was incorporated with Section 5.5 R2.a.		1				1	2	7	7	7	7	7	(1)	5	67	67	7	7	7	7	ני	2,	3	R3	u)	u,	2,	<u> </u>	2,	21	2)	9	(9	(9	6	ϵ		*
R3. Incidents That Require Occupational Safety and Health Administration (OSHA) Notification																								R4																
R4. Incidents Requiring Electronic Submission of Significant Incident Report																								R5																
R5. Usernames and Passwords Deleted the second sentence in 'a' and deleted 'b'.																								R6															х	
R6. Display of Student Identifying Information Deleted 'a'. R7. Management																								R7 R1															х	
5.6 Procurement and Property Management																								VI																

Original PRH Chapter 5, Sections and Requirements																ı	Reali	gned	PRH	Chapt	er an	d Sec	tion	Titles																
and requirements	1	.0 Eni	rollm	ent S	ervice	S	2.0	Stude	nt Su	pport	Servi	ices 3.0	O Stud S	dent ' ervic		ning	4.0	0 Plac Serv	cemei vices	nt				5.0 N	/lanag	emer	it Serv	vices				6.0 A	dmin	istrat	ive Sı	uppo	rt Ser	vices	Otl	ner
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Purpose																																							Х	
Requirements																																								
R1. Procurement																									R1														L'	
R2. Internal Controls																									R2														l '	1
R3. Reporting																									R3															
R4. Receipt and Control of Property																										R1														
R5. Motor Vehicles																																						R1		
5.7 Financial Management																																						VI		
Purpose																																							х	
Requirements																																								
R1. Budgeting																											R1													
R2. Financial Reporting																											R2													
R3. Vouchering																											R3													
R4. Internal Controls																											R4													
R5. Student Benefit Fund																											R5													
R6. Sale of Center-Produced Goods and Services																											R6													

Original PRH Chapter 5, Sections																	Real	igned	PRH	Chapt	er an	d Sec	tion T	itles																
and Requirements	1	.0 En	rollm	ent S	ervice	S	2.0	Stude	nt Su	pport	Servi	ces 3	3.0 St	tuder Serv	nt Tra vices	ining	4.		cemei /ices	nt				5.0 N	lanag	emer	nt Serv	vices				6.0 A	dmin	istrat	ive Sı	uppoı	rt Serv	vices	Oth	er
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R7. Taxation of Job Corps Contractors by States or Localities																											R7													
5.8 Establishment of Job Corps Centers																																								
Purpose																																							Х	
Requirements																																								
R1. Establishment of Job Corps Centers Deleted. Job Corps centers can only be established by the National Office of Job Corps.																																							x	
R2. Notifications Deleted. Job Corps centers can only be established by the National Office of Job Corps.																																							х	
5.9 Facility Standards																																								
Purpose																																							Х	
Requirements																																								
R1. Legally Mandated Standards																												R1												
R2. Job Corps Standards																												R2												
•	1		1	1								1				1	1		1																					

Original PRH Chapter 5, Sections and Requirements																	Real	igned	PRH	Chap	ter an	nd Sec	tion	Titles																
	1	.0 En	rollm	ent S	ervice	:S	2.0	Stude	nt Su	pport	: Serv	ices	3.0 S	Serv	nt Tra vices	aining	4		ceme vices	nt				5.0 N	lanag	emer	nt Ser	vices				6.0 A	Admin	istrat	tive S	ирро	rt Ser	vices	Ot	her
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
5.10 Facility Maintenance Programs																																								
Purpose																																							Х	
Requirements																																								
R1. Facility Survey Items directed to the National Office and Regional Office were deleted. Items pertaining to the center were retained.																												R5											x	
R2. Project Implementation and Demolition Items directed to the National Office and Regional Office were deleted. Items pertaining to the center were retained.																												R6											x	

Original PRH Chapter 5, Sections and Requirements																Re	ealig	ned I	PRH (Chapt	er an	d Sec	tion T	itles																
and requirements	1	0 Er	nrollm	ent S	Service	es	2.0	Stude	ent Su	ippor	t Serv	rices	3.0		ent Tr vices	ng		Placo Servi		nt				5.0 N	lanag	emer	nt Ser	vices				6.0	Admir	nistra	tive S	uppo	ort Se	rvices	0	ther
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3 3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R3. CRA and Funded-Not-Corrected (FNC) Reporting Items directed to the National Office and Regional Office were deleted. Items pertaining to the center were retained.																												R7											x	
R4. CRA Furniture, Furnishings, and Equipment																												R8												
R5. Timeframes for Completion of Funded-Not-Corrected (FNC) Deficiencies																												R9												
R6. Preoccupancy Survey for Center Projects																												R10												
5.11 Facility Maintenance and Protection Purpose																																							х	
Requirements																																								

Original PRH Chapter 5, Sections																	Real	igned	PRH	Chapt	er an	d Sec	tion 1	Titles																
and Requirements	1.	.0 Eni	rollm	ent So	ervice	es	2.0	Stude	nt Su	pport	: Serv	ices	3.0 S	tudei Serv	nt Tra vices	ining	4.		ceme vices	nt				5.0 N	lanag	emer	nt Serv	vices				6.0 A	dmin	istrat	ive Sı	uppor	t Serv	vices	Otl	her
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy. R1. Facility Maintenance Program	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Moved 'a' to Program Management. Moved 'b – h' to Facility Operations and Maintenance.																					R13							R3												
R2. Use of Maintenance Funds																											R8													
R3. Inactive Center Facilities Items directed to the National Office and Regional Office were deleted. Items pertaining to the center were retained.																												R11												
5.12 Center Sustainability																																								
Purpose																																							Х	
Requirements																												D4												
R1. Center Sustainability																												R4												
5.13 Fleet Management																																							V	
Purpose Requirements																																							Х	

Original PRH Chapter 5, Sections																	Real	ignec	PRH	Chap	ter ar	nd Sed	ction	Titles																
and Requirements	1	.0 En	rollm	ent S	ervice	:S	2.0	Stude	ent Su	pport	: Serv	rices	3.0 S		nt Tra vices	aining	4		iceme vices	nt				5.0 N	/lanag	gemer	nt Ser	vices				6.0 A	Admin	istrat	ive Sı	ирро	rt Ser	vices	Ot	her
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R1. Goal Achievement																																						R2		
R2. Standard Operating Forms and Procedures Title renamed to 'Standard Operating Forms and Procedures for Fleet Management'.																																						R3		
R3. Reporting Title renamed to 'Fleet Management Reporting'.																																						R4		
5.14 Introduction to Environmental Safety and Occupational Health for Job Corps Centers																																								
Purpose																																							Х	
Requirements																																								
R1. Governing Regulations and Policy																													R1											
R2. Occupational Safety and Health Plan																					R15																			

Original PRH Chapter 5, Sections																	Reali	igned	PRH	Chapt	er an	d Sec	tion 1	Titles																
and Requirements	1	.0 En	rollm	ent Se	ervice	S	2.0	Stude	nt Su	pport	Servi	ices 3	3.0 St	tuder Serv	nt Tra vices	ining	4.		ceme vices	nt				5.0 N	lanag	emer	t Serv	ices				6.0 A	dmin	istrat	ive Sı	uppoi	rt Ser	vices	Ot	her
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R3. Occupational Safety and Health Program Moved the last sentence from the 1st paragraph in R3.b and R3.b 1-14 to Section 5.14 R2.	1		1	1	1	1	2	2	2	C				(1)	O	(,)	7	7	7	7	u)	u)	ŭ,	u)	u)	2,	u,	2,	R2	<u>u</u> ,	2,	9	9	9	9	9	9	9		*
R4. Center Occupational Safety and Health Responsibilities and Duties Items directed to the National Office and Regional Office were deleted. Items pertaining to the center were retained.																													R3										x	
R5. Center Occupational Safety and Health Orientation and Training																						R10																		
5.15 Safety Inspections, Observations and OSH Program Review																																								
Purpose Requirements																																							X	

Original PRH Chapter 5, Sections																	Reali	igned	PRH	Chapt	er an	d Sec	tion T	itles																
and Requirements	1	.0 En	rollm	ent S	ervice	es	2.0	Stude	ent Su	pport	: Serv	ices	3.0 S	tuder Serv	nt Tra vices	ining	4.		ceme vices	nt				5.0 M	lanag	emer	nt Serv	vices				6.0 A	dmin	nistrat	ive S	uppo	rt Ser	vices	Ot	her
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy. R1. Imminent Danger R2. Required Inspections and Observations	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	S.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R3. Annual Occupational Safety and Health (OSH) Program Reviews Section R3.a and the last sentence in R3.b were combined. Deleted items 'c – h'. Items directed to the National Office and Regional Office were deleted. Items pertaining to the center were retained. R4. Occupational Safety and Health																					R14																		х	
Facility Survey (Preoccupancy)																													R6											
R5. Monitoring of Work-Based Learning Sites															R11																									

Original PRH Chapter 5, Sections and Requirements																	Reali	igned	PRH	Chapt	er an	nd Sec	tion 1	Titles																
and Requirements	1	.0 En	rollm	ent S	ervice	es	2.0	Stude	ent Su	pport	: Serv	ices 3		uder Serv	nt Tra vices	ining	4.		ceme vices	nt				5.0 N	/lanag	gemei	nt Ser	vices				6.0 A	dmin	nistrat	ive S	ирро	rt Ser	vices	Otl	her
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	Assignment & Depart	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R6. Abatement Plans for Violations Identified in Annual Occupational Safety and Health (OSH) Program Review																													R7											
5.16 Environmental Hazards Purpose Requirements																																							Х	
R1. Hazardous Materials Management													T																R8											
R2. Polychlorinated Biphenyls (PCBs)																													R9											
R3. Underground Storage Tanks (USTs)/Aboveground Storage Tanks (ASTs)																													R10											
R4. Lead	İ																												R11											
R5. Asbestos Operations and Maintenance																													R12											
R6. Hazard Communication																													R13											

Original PRH Chapter 5, Sections																	Real	igned	PRH	Chap	er an	d Sec	tion 1	Titles																
and Requirements	1	.0 En	rollm	ent Se	ervice	es	2.0	Stude	nt Su	pport	Servi	ices	3.0 St	tuder Serv	nt Tra vices	ining	4.		iceme vices	nt				5.0 N	lanag	emer	nt Serv	vices				6.0 A	dmin	istrat	ive S	uppo	ort Ser	vices	Ot	ther
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R7. Mercury																													R14											
R8. Freon 113 and Other Ozone- Depleting Chemicals																													R15											
R9. Hexavalent Chromium (Cr(VI))																													R16											
5.17 Food Handling and Storage, Pest Control, Unsanitary Conditions, and Water Treatment																																								
Purpose																																							Х	
Requirements																																								
R1. Food Handling																														R1								<u> </u>	\perp	
R2. Food Storage																														R2										
R3. Pest Control																													R17											
R4. Unsanitary Conditions																													R18											$oldsymbol{ol{ol{ol}}}}}}}}}}}}}}}} $
R5. Water Treatment																													R19											
5.18 Student and Staff Injury Reports and Recordkeeping																																								
Purpose																																							Х	
Requirements																																								

Original PRH Chapter 5, Sections																	Real	igned	PRH	Chapt	ter an	nd Sec	tion	Titles																
and Requirements	1	.0 En	rollm	ent S	ervice	es.	2.0	Stude	nt Su	pport	Servi	ices	3.0 St	tuder Serv	nt Tra vices	ining	4.		ceme vices	nt				5.0 N	lanag	emer	nt Serv	vices				6.0 A	dmin	nistrat	ive Si	nbboi	rt Serv	vices	Oth	er
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R1. Occupational Safety and Health Administration (OSHA) Notification Requirements Deleted. It is a duplicate of Section 5.5 R3, which is moved to Significant Incidents.	1	1	1		1	1	2	2	2	2	2	2	en M	3	8	m	4	4	4	4	2	5	2	2	LS.	LS.	LS.	L)	LS.	5	5	9	9	9	9	9	9	9	x	*
R2. Student Injury, Occupational Illness/Disease, and Fatality Recordkeeping																													R20											
R3. Definitions and Procedures for Handling Job Corps Student Injuries																													R21											
R4. Staff Injury, Occupational Illness/Disease, and Fatality Recordkeeping																													R22											
R5. OSHA Form 300A, Summary of Work-Related Injuries and Illnesses																													R23											
5.19 Vehicle Safety and Accident Recordkeeping																																								

Original PRH Chapter 5, Sections																	Real	igned	PRH	Chap	ter an	d Sec	tion 1	Titles																
and Requirements	1	0 En	rollm	ent S	ervice	es	2.0	Stude	ent Su	ipport	t Serv	ices	3.0 S		nt Tra vices	aining	4.		iceme vices	nt				5.0 N	lanag	emer	nt Serv	vices				6.0 A	Admir	nistrat	ive Sı	uppoi	rt Ser	vices	Ot	ther
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Purpose																																							Х	
Requirements R1. Overview of Center Director Responsibilities Title was renamed to 'Overview of Center Director Responsibilities for Vehicle Safety Programs.																																						R6		
R2. Overview of Requirements Title was renamed to 'Overview of Vehicle Operation Requirements'.																																						R7		
R3. Vehicle Accident Recordkeeping																																						R5		
5.20 occupational Safety and Health (OSH) Program and Written Plans Purpose																																							Х	
Requirements																																							<u> </u>	
R1. Personal Protective Equipment (PPE) Plan																					R16																			

Original PRH Chapter 5, Sections																	Real	igned	l PRH	Chap	er an	d Sec	tion T	itles																
and Requirements	1	.0 En	rollm	ent S	ervice	es	2.0	Stude	ent Su	ipport	t Serv	ices	3.0 S		nt Tra /ices	ining	4.		ceme vices	nt				5.0 M	lanag	emen	t Serv	ices				6.0 A	dmin	istrat	ive Sı	ирроі	rt Ser	vices	Ot	her
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	Assignment & Depart	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R2. Fire Safety and Prevention Plan																					R17																			
R3. Emergency Action Plan																					R18																			
R4. Hazard Communication Plan																					R19																			
R5. Recreational Safety Plan																					R20																			
R6. Asbestos Operations and Maintenance Plan																					R21																			
R7. Confined Space Entry Plan																					R22																			
R8. Bloodborne Pathogens Plan																					R23																			
R9. Respiratory Protection Plan																					R24																			<u>_</u>
R10. Hearing Conservation Plan																					R25																			——
R11. Lead Exposure Plan																					R26																			
R12. Hexavalent Chromium Exposure Plan																					R27																			
R13. Lockout/Tagout Plan																					R28																			
R14: Powered Industrial Vehicle Plan																					R29																			

Original PRH Chapter 5, Sections and Requirements																	Rea	ligne	ed PRF	Chap	oter a	nd Se	ction	Titles																
and requirements	1	.0 En	rollme	ent Se	ervice	S	2.0 9	Stude	nt Su	pport	: Serv	rices	3.0 \$	Stude Ser	nt Tra vices		g 4		lacem					5.0 N	/lanag	gemei	nt Ser	vices				6.0 A	dmin	istrat	tive S	ирро	rt Ser	vices	Ot	her
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	A Garbor Gurrock/Workinjaro Skille	4.1 Eligibility for Services	2.2 Graduate Services	Graduate Former Fr	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	Ħ	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
5.21 Naming of Job Corps Centers and Facilities		Ì	Ì	ì		ì						Ü																												
Purpose																																							х	
Requirements																																								
R1. Naming and Renaming of Job Corps Center Deleted. Job Corps centers can only be named or renamed by the																																							v	
National Office of Job Corps. R2. Naming and Renaming of Job Corps Facilities and Property Deleted. Job Corps centers can only be named or renamed by the National Office of Job Corps.																																							x	
Exhibits Exhibit 5-1 Standard Operating Procedures																									Ex	hibit !	5-1													

Original PRH Chapter 5, Sections																	Reali	ignec	PRH	Chap	pter a	and S	Section	on Ti	itles																
and Requirements	1	.0 En	rolln	nent S	Servic	es	2.0	Stud	ent Sı	uppoi	rt Ser	vices	3.0	dent ervi		ning	4.		iceme vices	nt				5	5.0 M	lanag	emen	nt Ser	vices	;		6.0	0 Ad	lmini	istrat	ive Sı	nbbo	rt Sei	rvices	C	ther
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1 6 Assignment & Donarture	Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	1 Drogen Management	or the grant triangement		5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	-	5.11 Media		6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation		*Resources
Exhibit 5-2 Plan and Report Submission Requirements Inserted report requirement language from Exhibits 5-20 and 5- 21.																	,	,								Ext	nibit 5	5-2													
Exhibit 5-3 Minimum Staff Qualifications																										Exh	ibit 5	5-3													
Exhibit 5-4 Required Staff Training																											ibit 5														
Exhibit 5-5 Minimum Requirements for Replacing Vehicles Leased From the General Services Administration Prior to the End of the Lease																																	ı	(Fyl	nibit (5-4	,	1		
Exhibit 5-6 GSA Vehicle Log																																				rm 6-					
Exhibit 5-7 GSA Vehicle Maintenance Log																_																		_	Fo	rm 6-	04				

Original PRH Chapter 5, Sections and Requirements																	Real	igned	d PRH	Chap	oter a	nd Se	ction	Titles	5															
and Requirements	1	.0 En	rollm	ent S	ervice	S	2.0 9	Stude	nt Su	pport	Servi	ces 3		uden Serv		ining	4.		ceme vices	ent				5.0	Mana	geme	nt Sei	rvices				6.0	Admir	nistrat	ive S	uppo	rt Serv	vices	Ot	her
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services		4.4 Transition Services	5.1 Program Management	5.2 Personnel		Significant	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Exhibit 5-8 2110 Report for Center Contracts Deleted. This report is part of the FMS system.																																							х	
Exhibit 5-9 2181 Budget for Center Contracts Deleted. This report is part of the FMS system.																																							х	
Exhibit 5-10 SF 1034 Public Invoice, Center Contract Example																						•			F	orm 5	-01													
Exhibit 5-11 Voucher Back-Up Sheet for Center Contracts and Example																									Fo	orm 5	-02													
Exhibit 5-12 2110 Report for Outreach/Admissions and Career Transition Services Deleted. This report is part of the FMS system.																																							x	

Original PRH Chapter 5, Sections and Requirements																	Rea	ligne	d PRH	Chap	oter a	nd Se	ction	Titles	1															
and requirements	1	0 Er	ırollm	ent S	ervice	es	2.0	Stude	ent Su	pport	: Serv	ices	3.0 S		nt Tra vices	aining	g 4		aceme rvices					5.01	Mana	gemei	nt Ser	vices				6.0 #	Admir	nistra	tive S	ирро	rt Ser	vices	01	ther
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	Personne		_ E	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Exhibit 5-13 2110S Report for Staff Vacancies Deleted. This report is part of the FMS system.																																							х	
Exhibit 5-14 2181 Budget for OA/CTS Contracts Deleted. This report is part of the FMS system.																																							x	
Exhibit 5-15 SF 1034 Public Invoice, OA/CTS Contract Example																							*	•	Fo	orm 5-	03													
Exhibit 5-16 Voucher Backup Sheet for OA/CTS Contracts and Example																									Fc	orm 5-	04													
Exhibit 5-17 2110F Job Corps CCC Financial Report Deleted. This report is part of the FMS system.																																							x	

Original PRH Chapter 5, Sections																	Reali	igned	PRH	Chapt	er an	d Sec	tion 1	Titles																
and Requirements	1	l. 0 En	rollm	ent S	ervice	es	2.0	Stude	ent Su	pport	: Servi	ices 3	3.0 St	tuder Serv	nt Trai rices	ining	4.	0 Plad Serv	cemei	nt				5.0 N	lanag	emer	nt Ser	vices				6.0 A	dmin	istrat	ive Sı	nbboi	rt Serv	vices	Otl	ner
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy. Exhibit 5-18 2110HQ Job Corps CCC National Roll-Up Financial Report Deleted. This report is part of the FMS system.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	X Delete	*Resources
Exhibit 5-19 Job Corps Quarterly Construction/Rehab Report Deleted. This report is part of the FNC/CRA/CTST CDSS suite of applications.																																							x	
Exhibit 5-20 Job Corps Emergency Funding Request Report Deleted. This report is part of the FNC/CRA/CTST CDSS suite of applications.																																							x	
Exhibit 5-21 B1 CRA – ETA 2110 Reconciliation Deleted. This report is part of the FNC/CRA/CTST CDSS suite of applications.																																							x	

Original PRH Chapter 5, Sections and Requirements																	Real	igned	PRH	Chap	ter ar	nd Sed	ction	Titles																
	1	.0 En	rollme	ent Se	ervice	:S	2.0 9	Stude	nt Su	pport	Servi	ices 3		tuden Serv	it Trai	ining	4.		iceme vices	nt				5.0 N	/lanag	emer	nt Ser	vices				6.0	Admiı	nistra	tive S	iuppo	rt Ser	vices	0	ther
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Exhibit 5-22 Center Preventive Maintenance Plan (PMP) Checklist																									Fo	rm 5-	05													
Appendices Appendix 501 Policies and Procedures for Job Corps' Performance Management System—Introduction and Attachments																									Арр	endix	501													
Appendix 501a Policies and Procedures for Job Corps' Performance Management System—Center Outcome Measurement System																									Арре	endix	501a													

Original PRH Chapter 5, Sections																	Rea	ligne	d PRH	Cha	pter a	and S	ectio	n Title	es																	
and Requirements	1	.0 En	rollm	ent S	Service	es	2.0	Stude	ent Su	pport	: Serv	rices	3.0 S		nt Tra vices	ainin	g 4		aceme rvices	ent				5.0) Man	agen	nent	Serv	vices				6.0	Admi	inistı	ative	Sup	pport	t Serv	vices	Ot	her:
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	2.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management		Personnel		o.4 signincant incluents	o.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations		o.s Allowances & Allounents	b.4 Kecords Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Appendix 501b Policies and Procedures for Job Corps' Performance Management System—Outreach and Admissions Outcome Measurement System																									Δn	penc	lix 50)1h														
Appendix 501c Policies and Procedures for Job Corps' Performance Management System—Career Transition Services Outcome Measurement System																										pend																
Appendix 501d Policies and Procedures for Job Corps' Performance Management System—Career Technical Training Outcome Measurement System																										penc																

Original PRH Chapter 5, Sections	Realigned PRH Chapter and Section Titles 1.0 Enrollment Services 2.0 Student Support Services 3.0 Student Training Services Services 5.0 Management Services																																											
and Requirements	1	0 Eı	nrolln	nent	Servi	ices	2.	0 Stu	uden	t Sup	port	Serv	ices	3.0 9				ing				nt				5.0	Mana	geme	ent Se	rvice	S				6.0 A	Admir	nistra	ative	Sup	pport	: Serv	vices	Oth	ner
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1 A Formulae Selection	the first of the f	וס ו		Z.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	2 2 Career Technical Training	רמו בבו וברוווורמו וומוווווו	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	.2 Graduate Services	.3 Former Enrollee Services	4 Transition Services	.1 Program Management	.2 Personnel	.3 Safety & Security	4 Significant Incidents		.6 Property	.7 Financial Management	.8 Facility Operations & Maintenance	9 Fovironment & OAH	CO ENTRE OF THE COST	10 Food Services	.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments		o.4 necords ivianagement	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Appendix 501e Policies and Procedures for Job Corps' Performance Management System—Performance Improvement Plan (PIP) System	1		-	-			ri C	7	2	2	2	2	2	8	œ.	C.	0	8	4	4	4	4	L	ĸ	, in		Ann	ondiv	501e	L LA		<u> </u>	Г	22	9	9	9			9	9	9	۵	*
Appendix 502 Financial Management for Contract Centers																													x 502															
Appendix 503 Job Corps Outreach/Admissions and Career Transition Services Cost Reporting and Budgeting Requirements																													x 502															
Appendix 504 Taxation of Job Corps Contractors by States or Subdivisions Thereof																													x 503															
Appendix 505 Administration and Management of Job Corps Contractor-Held Government-Furnished Property																											-		x 505															

Original PRH Chapter 5, Sections and Requirements																	Real	igned	PRH	Chapt	ter an	d Sec	tion ⁻	Titles																
and Requirements	1	.0 En	rollm	ent Se	ervice	S	2.0 \$	Stude	nt Su	pport	Serv	rices 3	3.0 St		nt Tra vices	ining	4.		ceme vices	nt				5.0 N	/lanag	emer	nt Serv	vices				6.0 A	dmin	istrat	ive Sı	uppo	rt Ser	vices	Otl	her
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Appendix 505a Administration and Management of Job Corps Contractor-Held Government-Furnished Property: Disposition of Excess Government-Furnished Property																									Appe	endix !	505a													
Appendix 505b Administration and Management of Job Corps Contractor-Held Government- Furnished Property: Property Custodian's Request to Designate Excess Property																										rm 5-														
Appendix 506 Alternative Fuel Information Deleted. This information is not policy and can be found on the afdc.energy.gov website.																																							x	
Appendix 507 Request to Lease a GSA Vehicle																																!		Fo	rm 6-	05	•			

Original PRH Chapter 5, Sections and Requirements																	Real	igned	d PRH	Chap	oter a	nd S	ectio	n Title	:S																	
	1	.0 En	rollm	ent Se	ervice	es	2.0	Stude	ent Su	pport	: Serv	ices 3		tuder Serv		ining	4		ceme vices	ent				5.0	Man	agen	nent	Serv	ices				6.0	Admi	nistr	ative	Sup	port	Serv	ices	Ot	her
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment		1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management			Salety		5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	C 2 Allowances & Allotments		6.4 Kecords Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Appendix 508 GSA Annual Fleet Requirements Spreadsheet																																			F	orm	6-06	6				
Appendix 509 Financial Management for CCCs																						•	•	•	Ą	pen	dix 5	06	*	•												
Appendix 510 Monthly Staffing Reports																									Aŗ	pen	dix 5	07														
Appendix 511 Center Sustainability Measures Update																										Form	<u>5-0</u> 7	<u>, </u>														
Appendix 512a USDOL/ETA Job Corps Demolition Package Part 1: Historic and Real Estate Checklist Deleted. This report is part of the FNC/CRA/CTST CDSS suite of applications.																																									x	

Original PRH Chapter 5, Sections and Requirements																	Reali	gned	PRH (Chapt	er and	d Sec	tion T	itles																
	1	.0 Eni	rollme	ent Se	ervices	5	2.0 S	tuder	nt Sup	oport :	Servi	ces 3		udent Servi	t Trai ces	ning	4.0	0 Plac Serv	cemer vices	nt				5.0 N	lanag	emer	nt Ser	vices				6.0 A	dmin	istrat	ive Si	ирро	rt Ser	vices	Ot	her
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Appendix 512b USDOL/ETA Job Corps Demolition Package Part 2: Environmental Checklist for Demolition of Buildings Deleted. This report is part of the FNC/CRA/CTST CDSS suite of applications.																																							x	